



# LEGAL BULLETIN

## NICOLAUS COPERNICUS UNIVERSITY IN TORUŃ

Year 2021; item 421

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### ORDER No. 256

of the Rector of the Nicolaus Copernicus University in Toruń

of 21 December 2021

### Rules of the NCU Alumni Programme

Pursuant to art. 52.3 of resolution No. 37 of the Senate of the Nicolaus Copernicus University in Toruń of 16 April 2019 the Statutes of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2019, item 120 as amended)

**it is ordered** as follows:

#### Chapter 1

#### The objective of the NCU Alumni Programme

##### Article 1

1. The main objective of the NCU Alumni Programme, hereinafter referred to as “the Programme,” is to maintain and develop ties between the Nicolaus Copernicus University in Toruń, hereinafter referred to as “the University,” and its alumni.
2. Building a relationship with alumni is based on the premise that persons graduating from studies and courses may still play a significant role in the University life, contributing to its development and promotion.
3. The Programme shall constitute wide range of activities of an informative and inclusive nature, prepared specifically for the NCU alumni and academic community.

#### Chapter 2

#### NCU Alumni

##### Article 2

1. The status of NCU Alumni shall be acquired by the persons who received at the University or Ludwik Rydygier Collegium Medicum in Bydgoszcz the following degrees:
  - 1) bachelor’s degree;
  - 2) engineer’s degree;
  - 3) master’s degree;
  - 4) doctoral degree;
  - 5) medical degree;and persons who completed at the NCU:
  - 1) postgraduate studies;
  - 2) courses lasting at least one semester;
  - 3) student exchange programme lasting at least one semester.

### **Chapter 3**

#### **Conditions for joining the NCU Alumni Programme**

##### Article 3

1. The person joining the programme shall be obliged to:
  - 1) fill in an online application. The application shall be printed, signed, and delivered to the NCU Department of Promotion and Information; the form is available on the website: [www.absolwent.umk.pl](http://www.absolwent.umk.pl)
  - 2) show an employee of the NCU Department of Promotion and Information a relevant document proving completion of studies at the University, including:
    - a) bachelor's/engineer's/master's/doctor's/medical diploma,
    - b) diploma of completion of postgraduate studies, a course, or student exchange programme, referred to in art.2 or copies of the abovementioned documents sent to the NCU Department of Promotion and Information.
2. Persons who completed studies after 2007 shall not be required to show a diploma.
3. A signed application form and copy or scan of a document proving the status of NCU alumni may be sent to: [program@absolwent.umk.pl](mailto:program@absolwent.umk.pl).
4. Joining the Programme is equivalent to the Rules acceptance.

##### Article 4

Resignation from participation in the Programme shall involve returning an NCU Alumni Card and submitting a written resignation.

### **Chapter 4**

#### **NCU Alumni Card**

##### Article 5

1. The NCU Alumni Card, hereinafter referred to as "Card," shall be a form of identifying the Programme participants, issued at the time of application acceptance.
2. The unit authorized to issue Cards shall be the NCU Department of Promotion and Information.
3. The Card shall own a unique number.
4. The Card shall be issued free of charge.
5. The obverse appearance of all Card issues shall be specified in the annex to these Rules.
6. The Card shall entitle participants to use the Programme offer and discounts when purchasing goods and services of institutions cooperating with the Programme, hereinafter referred to as "the Programme Partners."
7. The current list of the Programme Partners shall be published on the student online portal [www.absolwent.umk.pl](http://www.absolwent.umk.pl) and provided to the Programme participants in the form of a free leaflet.
8. Chargeable issue of a duplicate Card – with the same number as the one on the lost card – shall be made upon request of the alumni, based on the declaration using the template available on the website [www.absolwent.umk.pl](http://www.absolwent.umk.pl), in case of:
  - 1) loss or theft of the Card;
  - 2) name change of the Card owner (in this case, the Card with an old name shall be returned);
  - 3) card damage (in this case, the damaged card shall be returned to the Department of Promotion and Information).
9. Information on any amendments made to these Rules shall be posted on the website: [www.absolwent.umk.pl](http://www.absolwent.umk.pl) and in the newsletter to the Programme participants.

## **Chapter 5**

### **Database of the Programme participants**

#### Article 6

1. Participants' data shall be collected in the electronic database of the NCU Alumni Programme participants, hereinafter referred to as "the Database."
2. The University, through the NCU Department of Promotion and Information, shall have the exclusive right to use and process personal data collected in the Database of the participants.
3. For the purposes of the Programme functioning, the NCU Department of Promotion and Information may make available contact details and PESEL number of the alumni to other university units and entities entrusted with the implementation of the activities for the alumni.

## **Chapter 6**

### **Terms of cooperation with external institutions**

#### Article 7

1. The University shall choose a reliable institution for a Programme Partner, distinguishing it among other entities operating on the market.
2. A Programme Partner shall be selected by the NCU Department of Promotion and Information after having studied the activity and offer of an institution.
3. The Programme Partner shall distinguish the Programme participants among its customers by giving the participants a special discount on goods and services offered.
4. Information about the Partner (address of the institution, logo, website address) and offer for the Programme participants shall be published in information materials and on the Programme websites.
5. Specific terms of cooperation between a Partner and the Programme shall be established in an agreement.
6. Other forms of cooperation in the Programme shall be possible. Programme Partners and entities other than Partners may e.g. fund prizes and provide special promotional offers.

## **Chapter 7**

### **Final provisions**

#### Article 8

1. Order No. 122 of the NCU Rector of 18 July 2018 Rules of the NCU Alumni Programme (NCU Legal Bulletin of 2018, item 284) shall be repealed.
2. The order becomes effective as of 21 December 2021..

**R E C T O R**

**prof. dr hab. Andrzej Sokala**